

P3 Performing Arts
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p3performingarts.co.uk



Date Reviewed: 01/01/2026

Privacy Policy Statement

At **P3 Performing Arts**, we are committed to protecting and respecting your privacy. This Privacy Policy explains how we collect, use, and safeguard your personal data when you contact us, submit an enquiry, register interest in our services, or engage with us online.

P3 Performing Arts is based in Manchester, United Kingdom, and processes personal data in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

1. Information We Collect

When you complete a contact form, make an enquiry, register for classes, or communicate with us, we may collect:

- Name (parent/guardian and/or participant)
- Email address
- Telephone number
- Child's name and age (where relevant)
- Emergency contact details
- Any information provided within your enquiry
- Relevant medical or safeguarding information where necessary for participation

We only collect information that is necessary to provide our services safely and effectively.

2. How We Use Your Information

We use your personal data to:

- Respond to enquiries and provide requested information
- Register participants for classes, workshops, or events
- Ensure the safety and wellbeing of children and young people
- Maintain safeguarding and attendance records
- Communicate important updates about sessions or activities
- Improve our services

Where you have given consent, we may also send updates about upcoming classes, workshops, or events. You may withdraw your consent at any time.

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3. Lawful Basis for Processing



Under UK GDPR, we rely on the following lawful bases:

- Consent (for marketing communications and certain optional data)
- Contract (to deliver classes or services you have registered for)
- Legal obligation (to meet safeguarding and child protection responsibilities)
- Legitimate interests (to manage and grow our performing arts provision responsibly)

Where we process special category data (such as medical information), this is done solely for safeguarding, health, and safety purposes.

4. Safeguarding and Sensitive Data

As a youth-focused organisation, safeguarding is central to our operations. Any safeguarding or health-related information is:

- Collected only when necessary
- Stored securely
- Accessed only by authorised personnel
- Used strictly to protect the wellbeing of participants

We handle such information with the highest level of confidentiality.

5. Data Storage and Security

We implement appropriate technical and organisational measures to protect personal data from unauthorised access, loss, misuse, or disclosure.

Personal data is stored securely (digitally and/or physically where applicable) and retained only for as long as necessary to fulfil the purpose for which it was collected or to comply with legal obligations.

6. Sharing Your Information

We do not sell or rent your personal data.

We may share information with trusted third-party service providers (such as secure booking systems, payment processors, or email platforms) where necessary to operate our services. All third parties are required to handle data in compliance with UK data protection laws.

Information may also be shared where required by law or as part of safeguarding obligations.

7. Your Data Protection Rights



Under UK GDPR, you have the right to:

- Request access to your personal data
- Request correction of inaccurate information
- Request erasure of your data (where applicable)
- Restrict or object to certain processing
- Withdraw consent at any time
- Lodge a complaint with the UK Information Commissioner's Office (ICO)

You can contact us regarding your data at:

Email: deejay@p3performingarts.co.uk

Phone Number: 07508 242522

If you are not satisfied with how we handle your data, you have the right to contact the Information Commissioner's Office at www.ico.org.uk.

8. Updates to This Policy

We may update this Privacy Policy periodically. The most recent version will always be available on our website.

Yours sincerely,

D. Brogan

Deejay Brogan
Owner and Lead Tutor
P3 Performing Arts

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